

# MYOB Advanced Business

## Release Notes

2015.2

Cloud Solutions  
for Bigger Business

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# Introduction

Welcome to the 2015.2 release of MYOB Advanced Business.

## What's New in this Release?

The 2015.2 release is a major update to MYOB Advanced, featuring enhancements to many areas of the system. The following sections provide details of the changes included in this release.

## Installing this Release

The 2015.2 service pack is automatically deployed to all production accounts.

An updated licence is required if you are upgrading from an existing version of MYOB Advanced to 2015.2.

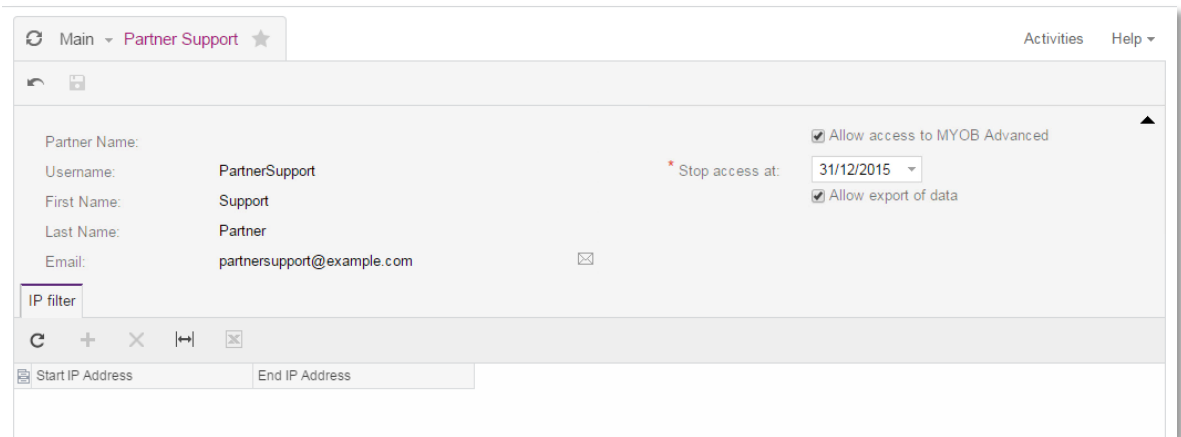
While accounts in our managed environment will have their licences updated automatically, a local installation must be updated manually by navigating to the Licence Maintenance (SM.20.15.10) form and clicking the **Update Licence** button.

# New Features

## Partner Support Access

A Partner Support user is created when a site is first provisioned. This is special user account designated for use only by MYOB Advanced partners to carry out the required configuration and on-going support of the MYOB Advanced service. The Partner Support user exists across all companies; if a new company is created, the Partner Support user will be copied to that company as well.

As part of this upgrade, the Partner Support user is given access to the system for 90 days; after this, temporary access to the system must be given to them using the Partner Support form (MY.SM.20.10) in the Configuration > User Security module:



This form is available to all users, but you can restrict access to it via user security settings.

**Note:** For users who are able to access it, the Partner Support form can also be opened by selecting **Manage Partner Support Access** from the Help dropdown at the top right of all forms.

The Partner Support user can be granted access for a limited period by ticking the **Allow access to MYOB Advanced** option and setting the **Stop access at** date. A separate **Allow export of data** option on the Partner Support form controls whether or not the Partner Support user will be allowed to export snapshots on the Companies form (SM.20.35.20).

You can optionally specify one or more IP address ranges using the IP Filter tab; the Partner Support user will only be able to access the system if their IP address falls within one of the ranges you specify.

**Note:** Any IP range(s) you enter here will be copied to the IP Filter tab on the Users form (SM.20.10.10) for the Partner Support user.

# Finance and Distribution

## GST on Import Purchases (AU Only)

This release includes updates to the taxation system for Australian companies. These updates correctly populate the **G20A – GST on purchases (Imports)** field on the GST calculation worksheet for BAS report.

The changes to the taxation system are:

- A new **100% Import Purchases GST** option has been added to the Taxes form (TX.20.50.00).
- A new “IMPORTGST” Tax Category has been added.
- The G20AALLGSTPURCH tax code has been changed as follows:
  - The new **100% Import Purchases GST** option is ticked.
  - The **Calculate On** field is now set to “Extract from Item Amount (GST Inclusive)”.
  - The tax code has been added to the new “IMPORTGST” category; this category will appear on the Categories tab.
  - The default “DOMESTIC” tax zone has been added to the Zones tab.

## Effects on Existing Sites

For existing sites, if the G20AALLGSTPURCH tax code has already been used in any invoices, then it will not be altered and a new tax code called **G20AIMPORTGST** will be created and configured as described above.

MYOB recommends that the new G20AIMPORTGST tax code be used in place of the old G20AALLGSTPURCH code when entering transactions on the Bills and Adjustments window (AP.30.10.00).

Now that the new tax code is available, MYOB recommends against using the Tax Bills and Adjustments form (TX.30.30.00) to enter transactions.

## Licensing Changes

### *Enterprise Edition only*

Users with the “Employee” licence type now have full access to the following forms:

- Purchase Requests (RQ.30.10.00)
- Explore Purchase Requests (RQ.40.10.00)
- Create Requisitions (RQ.50.40.00)
- Item Requests Report (RQ.64.10.00)
- Audit Request Details Report (RQ.61.30.00)

This means that “Employee” users can now create purchase requests for approval and process them through to requisitions.

## Deferred Revenue Recognition

### *Enterprise Edition only*

Several improvements were made in the Deferred Revenue module, addressing the revenue recognition of mixing tangible (like a computer) with non-tangible products (such as software).

### Notes

- The new **Multi-Deliverable Arrangements** check box is added to the Deferral Codes (DR.20.20.00) form, select it for a deferral code for configuring packages.
- Three recognition methods are added on the Deferral Codes form—Flexible by Periods, Prorate by Days, and Flexible by Days in Period. By using these methods, the system can specify the exact start date and end date of the deferral period for an item on a particular invoice (you can edit these dates manually).
- As the new component amount allocation method is added, the Residual allocation method will appear in the **Allocation Method** list on the Deferral Settings tab of the Non-Stock Items and the Stock Items forms.
- Now a discount can be applied not only to the total package price, but also to the fair value of the package component, that is new deferred revenue or expense amount. This is controlled with the **Apply to Deferred Revenue** check box on the Discount Codes (AR.20.90.00) form.

## Invoicing Billable Time through Contracts without CRM

### *Enterprise Edition only*

The Time & Expenses module has been modified to allow billing for time of employee activities through a contract even when Customer Management feature is disabled on the Enable/Disable Features (CS.10.00.00) form.

The time activity of an employee can be associated with the contract on the Employee Time Activities (EP.30.70.00) form. When the time activity is released (by using the Release Time Activities (EP.50.70.20) or the Release Time Cards (EP.50.50.10) forms), the respective transaction will appear on the Contract Usage (CT.30.30.00) form. The billable time of activities associated with non-stock items that are not included in the contract is presented on the invoice as a separate line.

### Notes

- Enable the Time Reporting on Activity feature on the Enable/Disable Features form.
- The **Contract ID** column has been added to the Employee Time Activities form. Select the active contract to associate with a time activity.
- Once the Customer Management feature is enabled on the Enable/Disable Features form, the **Contract ID** column is hidden and no longer can a time activity be directly associated with a contract. Instead the time activity is associated with a contract by using cases that belong to a case class that is billed on a per-activity basis.

## Debt Collection Letters

### *Enterprise Edition only*

New in MYOB Advanced 2015.2, a dunning level will be associated with a particular document (invoice or memo). When you upgrade to 2015.2, the system assigns a dunning level to a document that is equal to the level of the last dunning letter that included this document. If the document has not been included in a dunning letter yet, the system sets a 0 dunning level for that document.

With the dunning level of a document implemented, you can select how the system prepares dunning letters through grouping overdue documents by:

- Customer account (the By Customer option)
- Customer account and by the dunning level of a document (By Document)

The default is the By Customer option which provides the dunning process similar to the one offered by MYOB Advanced Business in the prior versions. If more manual control over the process is desired, select the By Document option.

### Notes

- The dunning process workflow and the rules of generating dunning letters depend on the selected option (By Customer or By Document).
- Outstanding documents can be excluded from a dunning letter or from a dunning process. Also, you can exclude a customer account from the dunning process.
- Ability to generate an invoice for dunning fee is added.

## Sales Order Prepayment Option

By using the **Create Prepayment** button, a prepayment can now be created on the Payments tab of the Sales Orders (SO.30.10.00) form.

## Sales Orders Approval

### *Plus and Enterprise Editions only*

Many organisations have workflows for reviewing and approving sales orders and in most cases approval is required for credit sales. With MYOB Advanced Business, in addition to a credit check, which is performed automatically on saving new sales orders, specific sales orders can be automatically assigned to employees authorised to perform approvals. Parallel or sequential (multi-step) approval of sales orders can be configured.

The functionality of approvals is available only if the Approval Workflow feature is enabled on the Enable/Disable Features form.

For more information, see “Approval of Sales Orders” in the **User Guide > Sales Orders > Managing Document Types and Workflows** section of the product documentation.



## Sales Order Serial or Lot Specification

*Plus and Enterprise Editions only*

When creating SO and SA sales orders, items can be reserved by using the **Allocations** dialog box. In MYOB Advanced Business 2015.2 the lot or serial numbers of the items are now displayed in this box, so the search and selection of the items can be done by lot or serial numbers, assigned to items on receiving.

## Custom Fixed Asset Types

*Plus and Enterprise Editions only*

Along with the predefined fixed asset types supplied with the system such as land, buildings, equipment or copyright, custom fixed asset types specific to a company business needs can now be created.

## Delayed Posting to COGS

If invoices are processed after inventory is issued, MYOB Advanced 2015.2 allows delayed posting to COGS accounts by using the new Shipped-Not-Invoiced settings on the General Settings tab of the Sales Order Preferences form (SO.10.10.00).

You can specify a Shipped-Not-Invoiced account and Shipped-Not-Invoiced subaccount, and instruct the system to use them by ticking the new **Use Shipped-Not-Invoiced Account** option. With this option ticked, on release of inventory issues the costs will be temporarily recorded (as debit amounts) to the Shipped-Not-Invoiced accounts, and on release of invoices, the costs will be moved from the Shipped-Not-Invoiced accounts to the COGS accounts.

# Customer Management

## Email Activity Archival Process

Emails can now be archived automatically by configuring the archival period on the Email Preferences (SM.20.40.01) form. By default, automatic archiving is disabled. The archival happens during the send/receive process and works faster when performed for one email account at a time. Also, the user can use the **Archive** action on email-related forms to archive any particular email.

## Notes

- Automatic email archiving is based on the last modified date of the email activity.
- The system archives only the records in the system database. No archiving is performed on email servers.
- Emails associated with deleted system email accounts cannot be archived automatically; for deleted accounts, only manual archiving can be performed.

# Customer Portal

The Customer Portal allows MYOB Advanced Business clients to work and communicate with their end-customers more efficiently. End-customers given access to the portal can complete the following actions:

- View and update address and contact information
- View and download invoice and payment history
- View and download statements
- View a catalogue of inventory items, including stock on hand and pricing
- Place sales orders directly through the portal
- View and download sales orders
- Create and monitor service cases and service contract balances
- View wiki articles including procedural documentation and knowledge base articles

The Customer Portal provides a simple interactive B2B communication and e-commerce service and is intended to improve the customer service experience.

The Customer Portal will be available from June 2015—contact your MYOB Advanced business partner, or review the whitepaper available in the [MYOB Advanced Education Centre](#) to organise for deployment and configuration of the Customer Portal.

## New Feature Switches

MYOB Advanced 2015.2 adds more feature switches to the Enable/Disable Features (CS.10.00.00) form. Features are now better organised, with switches divided into Standard and Advanced sections. In some cases, these new feature switches replace existing ones; these changes are detailed below.

### All Editions

The new Customer & Vendor Discounts feature is available for all editions.

### Plus Edition

The following new feature switches are available in MYOB Advanced Plus Edition:

- Advanced Distribution
- Advanced Financials
- Approval Workflow
- Distribution Allocations
- General Ledger Consolidation
- Inventory Replenishment

Replaced features:

- Commissions replaces Salesperson Commissions

## Enterprise Edition

The following new feature switches are available in MYOB Advanced Enterprise Edition:

- Advanced Distribution
- Advanced Financials
- Approval Workflow
- Distribution Allocations
- Dunning Letter Management
- General Ledger Consolidation
- Overdue Charges

Replaced features:

- Advanced Physical Counts replaces Inventory Product Manager
- Commissions replaces Salesperson Commissions
- Allocation Templates replaces Allocations
- Translation of Financial Statements replaces Extended Ledgers
- User-Defined Order Types replaces Extended Sales Order Types

**Note:** The Warehouse Locations and Warehouses feature switches have been changed—it is now possible to enable warehouse with location, but without multiple warehouses.

**Note:** When the Approval Workflow feature is disabled, the expense claims approval system uses a simple approval engine based on the **Reports To** value of the Employee record.

## Allocations

The availability of the **Allocations** button is now dependent on feature switches. The button is displayed if one or more of the following features are enabled:

- Lot and Serial Tracking
- Multiple Warehouse Locations
- Inventory Replenishment
- Sales Order to Purchase Order Link
- Inventory Subitems

The specific features that are enabled determine which screen(s) the **Allocations** button will be available on.

# Notifications to Pre-assigned Approvers

Notifications can now be assigned to approvers for these documents:

- Expense Claims
- Time Cards
- Equipment Time Cards
- Purchase Orders
- Cash transactions
- Requests
- Requisitions

Specific notifications are selected in the desired module setup. Notification templates can be added or modified on the Notification Templates (SM.20.40.03) form. Both parallel and serial approval are supported.

## Notes

- Use the Approval.OwnerID.Email data field in notification templates as an address placeholder in the **To** field.
- To change notification templates, activate the **Change Notifications** feature switch on the Enable/Disable Features (CS.10.00.00) form.
- To disable notifications, clear the **Pending Approval Notification** field from the setup screens of the corresponding modules.

# Platform New Features

## Secure Company Login

To improve site security, the Company dropdown on the MYOB Advanced login screen is not visible until a user has entered valid login credentials. If the user's credentials are valid for more than one company, the Company dropdown then appears; if their credentials are valid for only one company, they are logged in to that company.

## OData Support for Generic Inquiries

MYOB Advanced 2015.2 adds the ability to expose generic inquiries through OData, an open standard defined at <http://www.odata.org/>. The **Expose via OData** checkbox on the Generic Inquiry (SM.20.80.00) form enables OData access for an inquiry. The system will dynamically update the OData catalogue with your inquiry. The list of inquiries exposed via OData can be accessed right from the browser by appending an MYOB Advanced URL with /OData/CompanyName/ where CompanyName is the company whose inquiries you want to view (just use /OData/ if the site only has a single company). The system will request the user's login credentials and will provide an appropriate set of data views, depending on the user's level of authorisation.

**Note:** OData support is currently only available for instances with a single company file. Support for services running multiple company files will be provided in an update in the near future.

Using the URL `/OData/CompanyName/$metadata` displays metadata on all of the available data views, showing details of all of the fields in each view. To query a specific inquiry, append its name to the OData URL, e.g. `/OData/DemoCompany/CR-Cases` for the “CR-Cases” generic inquiry. The data can be refined to a single entity, or the value of a single field for a particular entity, e.g.

- `/OData/DemoCompany/CR-Cases('000014')`
- `/OData/DemoCompany/CR-Cases('000014')/AccountName/$value`

Data is returned as JSON by default; by appending the `$format` parameter, data can also be returned as verbose JSON (with additional metadata on each field) or as Atom XML, e.g.

- `/OData/DemoCompany/Users?$format=atom`
- `/OData/DemoCompany/Users?$format=jsonverbose`

You can also use the standard OData `$orderby` and `$filter` options to sort and filter the returned data.

As well as querying generic inquiries via a URL, you can also use an application like Microsoft Excel, PowerPivot or PowerBI to consume these services without programming. For example, in Excel, you can use the **From Other Sources > From OData Data Feed** option on the data tab to import an MYOB Advanced generic inquiry into an Excel pivot table.

## Optimised Generic Inquiry Performance

Performance of the inquiries filtered by placeholder filters (like `@me`, `@myworkgroups`, `@myworktree`) has been dramatically improved.

## Updates to Wiki Access Rights Configuration

You can now configure the access rights on wikis for a role using the Access Rights by Role (SM.20.10.25) or Access Rights by Screen (SM.20.10.20) forms. Accordingly, on the Wiki Access by Role (SM.20.20.15) form, a user with the role assigned will be able to view and configure rights on only the wikis to which the user has access.

# Analytical Report Manager

## Retrieving Currency Value for Denominated Accounts

The report designer now allows you to retrieve foreign currency amounts for denominated accounts. By using the Data Source attribute available on the Column Sets (CS.20.60.20) form and on the Row Sets (CS.20.60.10) form, you can specify an appropriate amount type, such as Currency Turnover, Currency Beginning Balance, or Currency Ending Balance, in the corresponding box of the Data Source Editor.

## Format Property Added to Row Sets

It is now possible to define a custom format for specific rows in a row set. For example, this can be used to add a row that shows the gross profit percentage in a P&L report. If no formatting is specified on the row set, the system uses the formatting defined for the column in the column set.

## Visibility Condition Added for Columns/Rows

The report designer now allows you to hide unneeded columns in your report. Using the new **Visible Formula** attribute on the Column Sets (CS.20.60.20) form, you can define conditions of hiding a column when you run a report. You can use this feature when there is no need to display some columns in the report as they do not contain appropriate data yet.

## Rounding

A new rounding setting, which you configure in the column set of the ARM report, has been added. Now, you can set up the level of rounding that will be used in each particular column of your report to round the values. The following rounding options are available: No Rounding, Thousands, Whole Thousands, Millions, Whole Millions, Billions, and Whole Billions.

## Lazy Loading

The problem of long loading of a report that contains multiple unit sets is solved. Now, each unit set can be loaded on demand by a user request that significantly decreases the loading time.

# User Interface Improvements

## Date Picker Usability Improvements

The way a user enters dates has been improved: dates entered in the format 3/3/2014 are now transformed to 03/03/2014 automatically. Also, support for using arrow keys has been added to the calendar box.

## Rich-text Editor Supports Paste-as-Text Mode

The rich-text editor (RTE) now supports Paste-as-Text mode. With the mode on, the formatting of the text is removed when text is pasted from the clipboard.

# Resolved Issues

The following table details the issues that are addressed by this release.

Problem ID	Description
<b>112843557314</b> 112843557312 <b>114752175795</b> 114750094306	Creating and saving a Cash Entry transaction without a <b>Document Ref.</b> would not create a GL Batch entry. This has been resolved.
<b>112777235732</b> 112389940647 112389940641	Attempts to set up a recurring bill resulted in the error “AP Invoice record raised one or more errors. Please review. Vendor Ref may not be empty.” even though the <b>Vendor Ref.</b> field was not empty. This has been resolved.
<b>111997357404</b> 111911306327	An error message appeared when using the <b>Design &gt; Replace By</b> function on a Company Dashboard form. This has been resolved.
<b>111909523409</b> 111909523406	Creating an automation schedule to release sales invoices on the Process Invoices and Memos form did not work—after the schedule ran, invoices were still not released. This has been resolved.
<b>114013508743</b> 113954909036	When creating Transfer Order from a Sales Order, an additional quantity of 1 was added to the transfer. This has been resolved.
<b>115009868951</b> 114525443055	In some cases, the discount percentage on a Sales Invoice differed from the discount on the originating Sales Order. This has been resolved.
<b>114689286179</b> 114689286176	After releasing an inventory receipt, the ending balance for the affected item on the Inventory Transaction Details form (IN.40.40.00) was incorrect. This has been resolved.
<b>113320591329</b> 113261194496	The <b>View Invoice</b> button on the Invoices form (SO.30.30.00) did not work—clicking it had not effect. This has been resolved.
<b>112842490959</b> 112842490956	It was not possible to deselect the <b>Has Adjustment Period</b> option on the Financial Year form (GL.10.10.00). This has been addressed; a <b>Delete</b> button has been added to the form, allowing a user to delete the financial period and re-configure it if no transactions have been created. Also, a pre-configured financial year is now no longer included in template/blank databases.
<b>115009868568</b> 114526440346	Custom reports with many columns (approximately 30 or more) would be incorrectly laid out after the first page. This has been resolved.
<b>114623750275</b> 114622401038	The Invoice Rounding feature was disabled by default on the Enable/Disable Features form (CS.10.00.00). This has been resolved.
<b>114656944539</b> 114656944536	An error occurred when attempting to convert a lead to a business account using the Actions > Create Business Account option on the Leads form (CR.30.10.00). This has been resolved.
<b>115438569296</b> 115438569212	The Web Service API did not retrieve locations correctly when multiple companies were set up. This has been resolved.
<b>115347614567</b> 115345089643	The Unrealised Gain/Loss and Revaluation Gain/Loss GL accounts were not needed on new blank templates; they have been removed.

-	After creating a new company, it was possible for some screens relating to enabled features to be unavailable and impossible to turn on. This has been resolved.
-	It was not possible to assign a Reference Number on the Cash Sales form (AR.30.40.00), even if <b>Manual Numbering</b> was enabled for the ARPAYMENT numbering sequence on the Numbering Sequences form (CS.20.10.10). This has been resolved: the Cash Sales form now uses the ARINVOICE numbering sequence; to assign Reference Numbers manually, the <b>Manual Numbering</b> option must be enabled for this numbering sequence.
-	This release adds the add ability to enter negative expense claims.
-	The Close Date column has been renamed to Estimation in all Opportunity reports.
-	The Basic Inventory Replenishment feature was not available on sites with a Plus edition licence. This has been resolved.



# Known Issues

The following Known Issues have been identified in this release.

## Partner users visible on some forms

User accounts with the licence type MYOB\_Partner and the Admin account used exclusively by MYOB are hidden from all other users; they do not appear on user selection lists. However, these user accounts will appear in selection lists on the following forms:

- Event > Attendees (CR.30.60.30)
- Role List (SM.65.10.00)

## Issues with invoice report labels

Furthermore, when generating reports on the Cash Sales (AR.30.40.00) and Invoices (SO.30.30.00) forms, if a report is emailed, the system does not flag it as emailed, so subsequent printings will not have the “Copy” label. If the report is printed, it will be flagged as printed, and the labels will be correct.

## OData issues

OData support is currently only available for instances with a single company file. Support for services running multiple company files will be provided in an update in the near future.

## Rounding on AP Bills

It is not currently possible to post AP Bills to GL if any bill contains a rounding difference; the error “Rounding amount exceeds the limit (0.0000). Please review the document.” always appears, regardless of how rounding settings have been configured. This issue will be addressed in an upcoming service pack release.